

STATE OF HAWAII

REQUEST FOR CRISIS PURCHASE OF SERVICE  
PURSUANT TO SECTION 103F-406, HRS

To: Chief Procurement Officer

05 JUN 29 A9:22

From: Health/Developmental Disabilities Division

Department/Division/Branch/Office/Program

Pursuant to Section 103F-406, HRS, and Chapter 3-147, HAR, the Department Head has determined a crisis condition exists and requests approval to make a crisis purchase for the following:

Title and description of health and human service(s):

Personal assistance while hospitalized: A young adult female with developmental disabilities/mental retardation, psychiatric disorder, with challenging behaviors, required supports while hospitalized at Kaiser Hospital for a leg fracture and dislocated hip. Because of her mental retardation and challenging behaviors, the Department of Health, at the insistence of her mother and Kaiser, agreed to provide 1:1 and 2:1 personal assistance supports during her hospitalization. This was done to ensure her health and safety as well as that of other patients and Kaiser staff.

Provider Name:  
Alternative Community Care Services,  
Inc.

Contract Amount:

\$27,470.55

Provider Address:  
2153 North King Street, Suite 323  
Honolulu, HI 96819

Term of Contract:

From:  
February 17, 2005

To:  
March 31, 2005

Nature of the crisis condition (pursuant to section §3-147-201, HAR):

The individual in question sustained injuries while living in a transitional/respite residential placement. Shortly after being hospitalized to treat the injuries, the individual displayed numerous instances of aggressive and assaultive behaviors towards Kaiser staff as well as other persons in the area, secondary to pain as well as unfamiliarity with persons and routines.

Reason for selection of provider (including description of practicable competition):

To minimize personal injuries to staff and others, an administrative decision was made to provide supports with staff familiar and experienced with handling the challenging behaviors of the individual. It was felt that continuity of services would minimize the trauma for the individual. Furthermore, the consistency in management of her behaviors lead to a decrease in aggressive/assaultive behaviors which would lessen injuries to self and others around her.

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For requests made after the purchase, explanation why it was not practicable to request approval prior to the purchase:

Given the nature of her injuries, it was felt that hospitalization would be short term and time limited. Estimated costs of hospitalization were less than \$25,000.

Crisis purchases of service are limited to current needs only. Justification for length of contract: Contract was limited to the period of hospitalization at Kaiser, from February 17, 2005 through March 31, 2005.

Description of the state agency's internal controls and approval requirements for the purchase: As hospitalization was expected to be short term, and given the need for immediate stabilization of behaviors, decision was made to utilize staff familiar with the individual, instead of introducing new staff not familiar or experienced in dealing with this individual. Department of Health needed to be responsive to the urgency of the situation, given the potential harm to self and others.

A list of state agency personnel, by position title, who will be involved in the approval process and administration of the contract:

Dr. Linda Rosen, Deputy Director, Health Resources Administration, Department of Health  
Dr. David Fray, Chief, Developmental Disabilities Division (DDD)  
Trudy Murakami, PHAO, Developmental Disabilities Division

Direct questions to (Name and Position):  
Dr. David Fray, Chief, DDD

Phone Number:  
586-5842

e-mail Address:  
dffray@mail.health.state.hi.us

I certify that the information provided above is to the best of my knowledge true and correct.

  
Department Head Signature

JUN 28 2005  
Date

Chiyome Leinaala Fukino, M.D.  
Typed Name

Director of Health  
Position Title

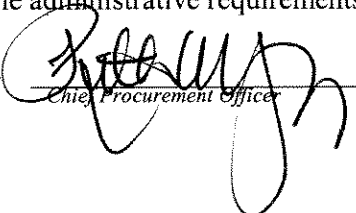
Chief Procurement Officer's Comments:

Requests for approval of crisis purchases of service should be made in a more timely manner.

Please ensure adherence to applicable administrative requirements.

☒ Approved

☐ Denied

  
Chief Procurement Officer

7/1/05  
Date